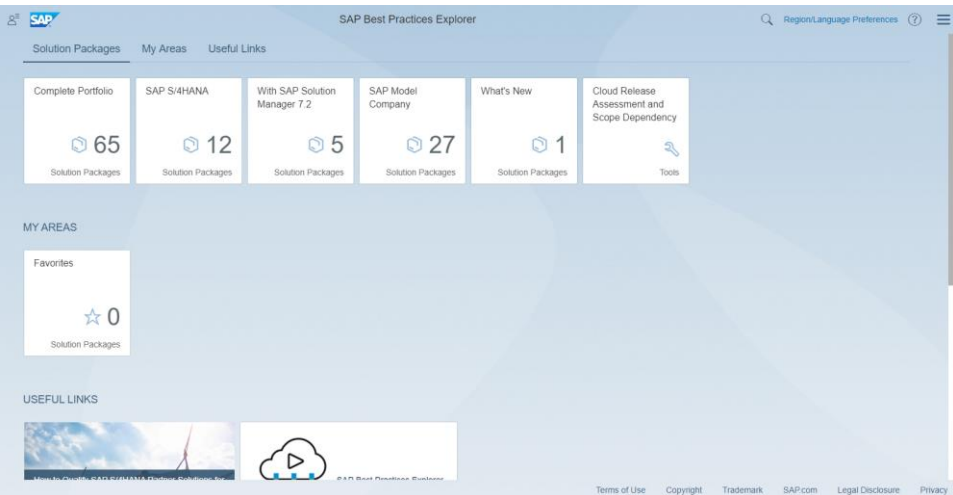
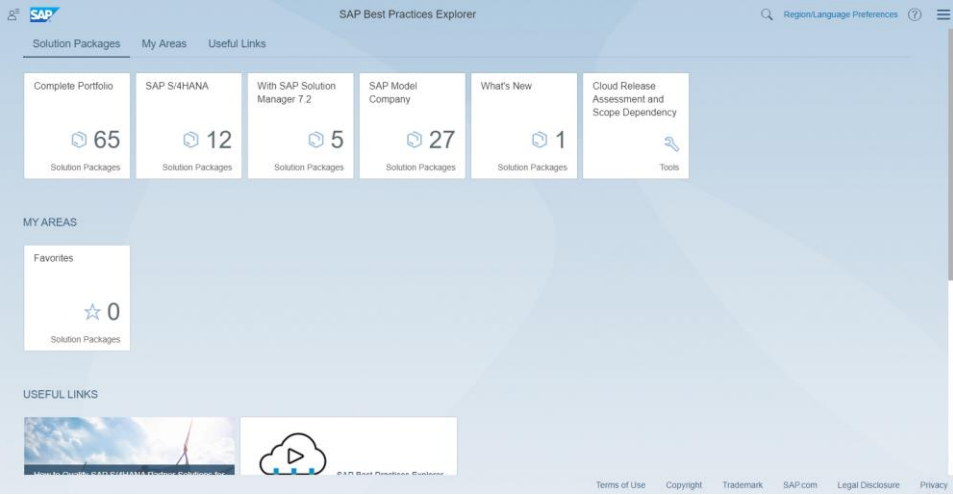
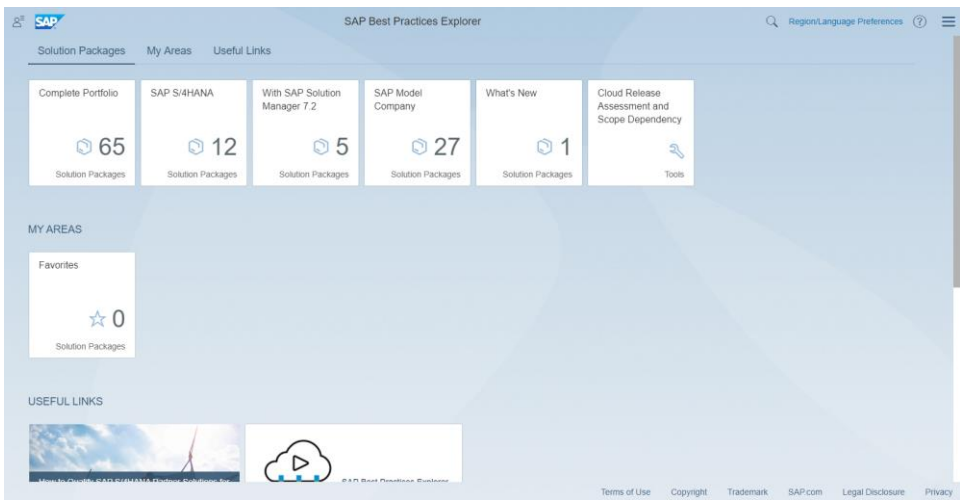
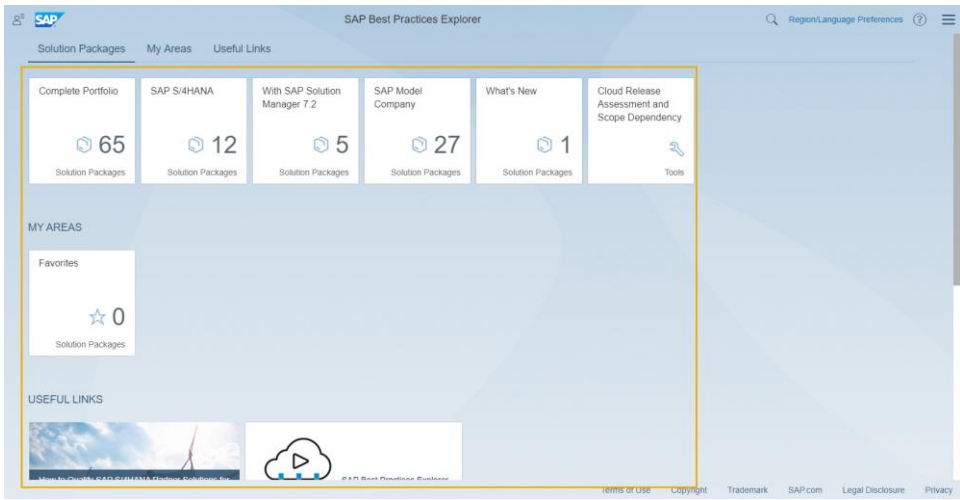
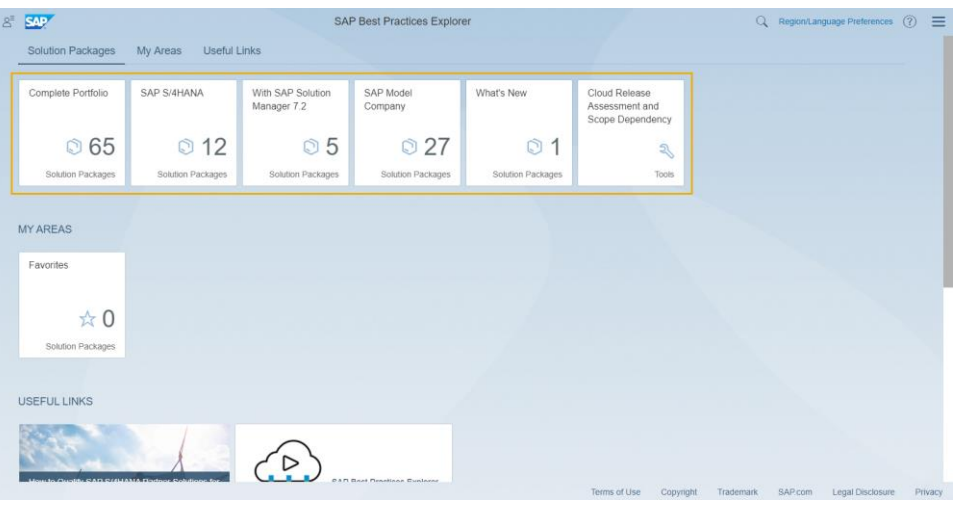
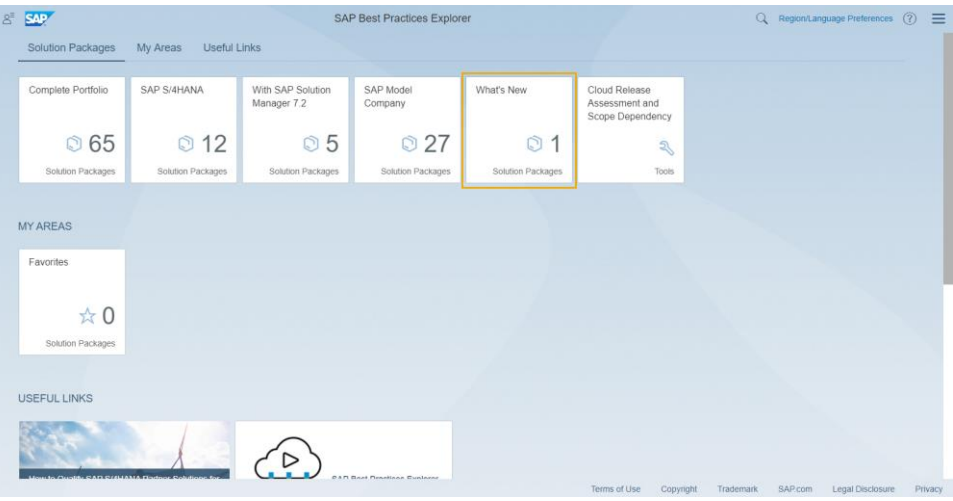
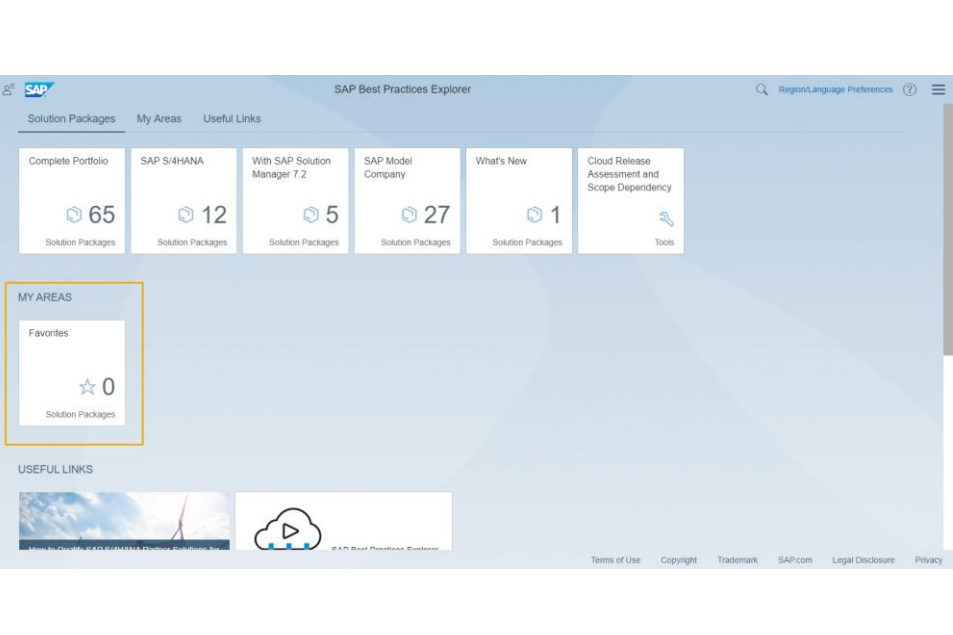
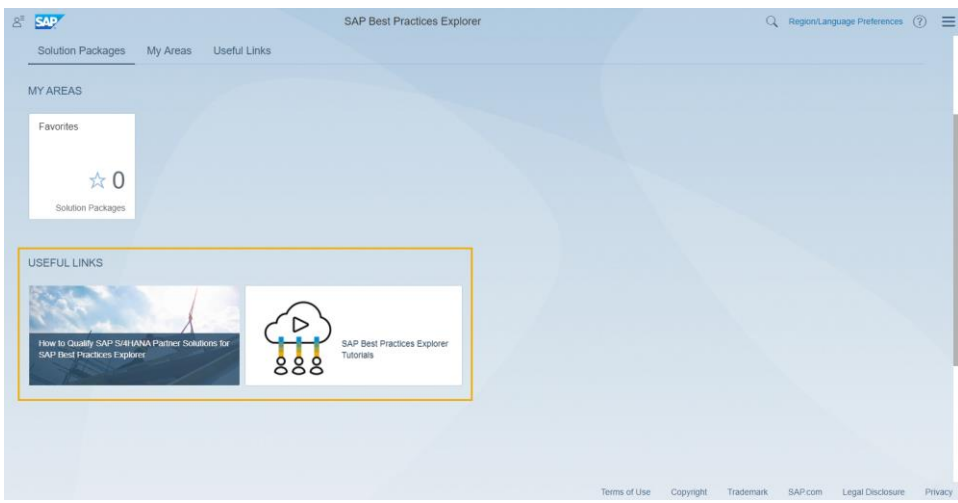
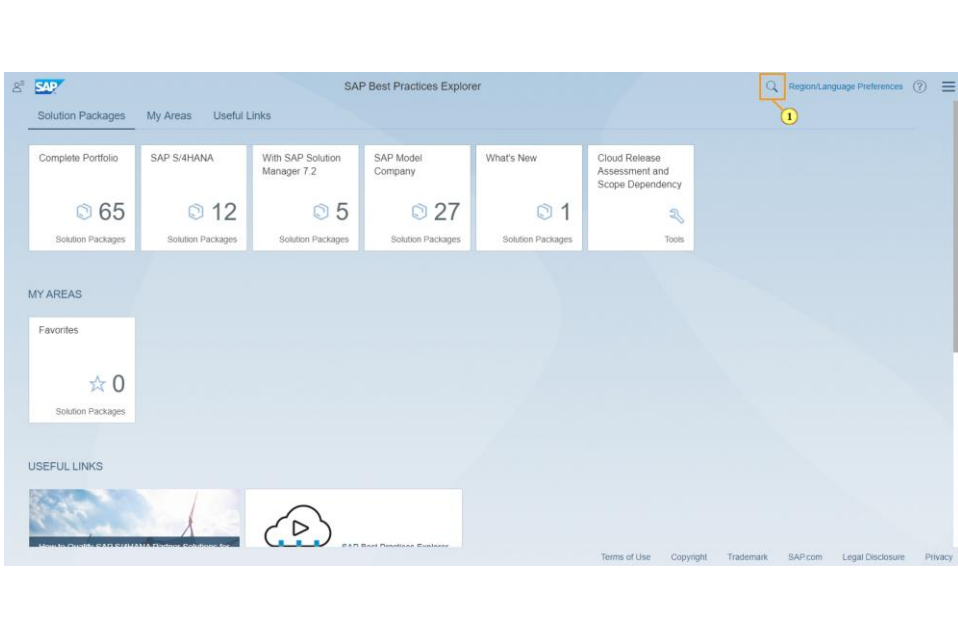
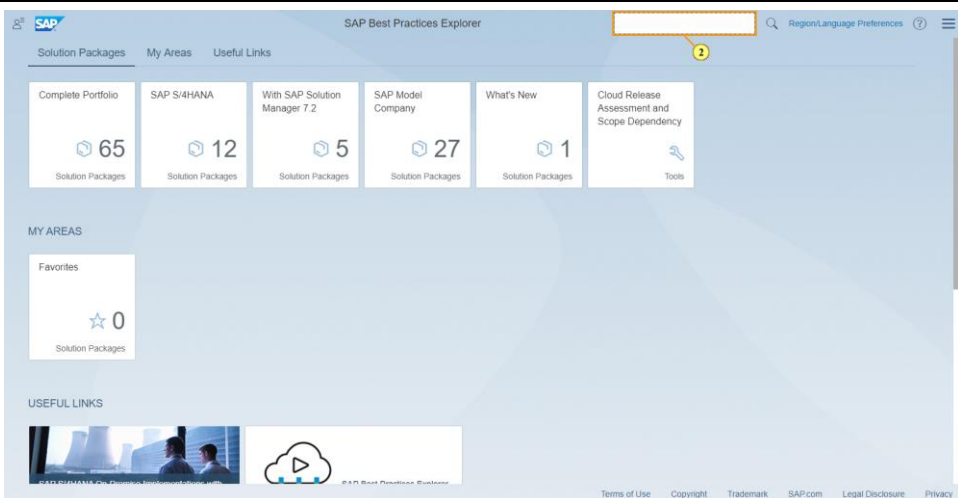


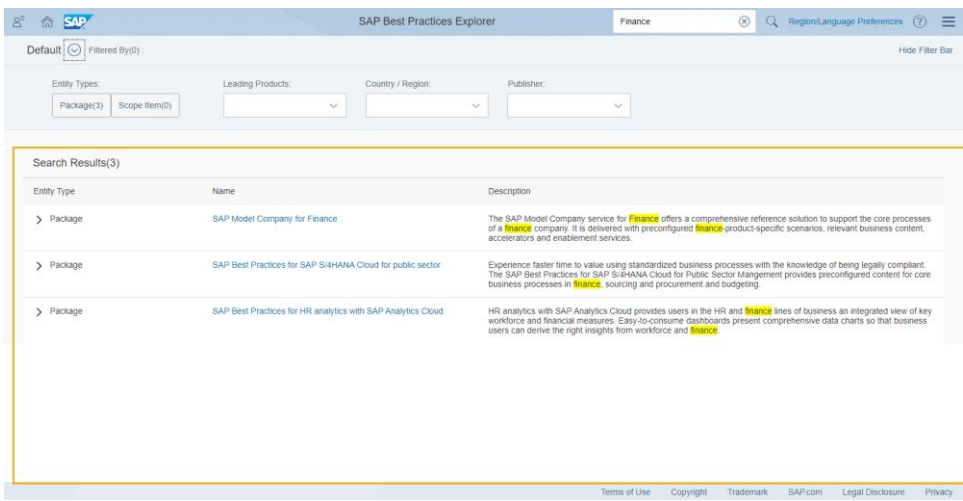
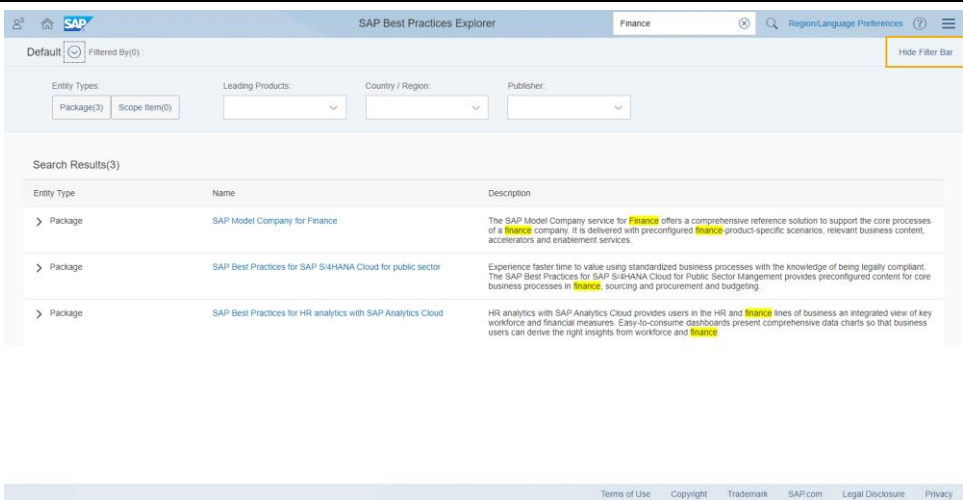
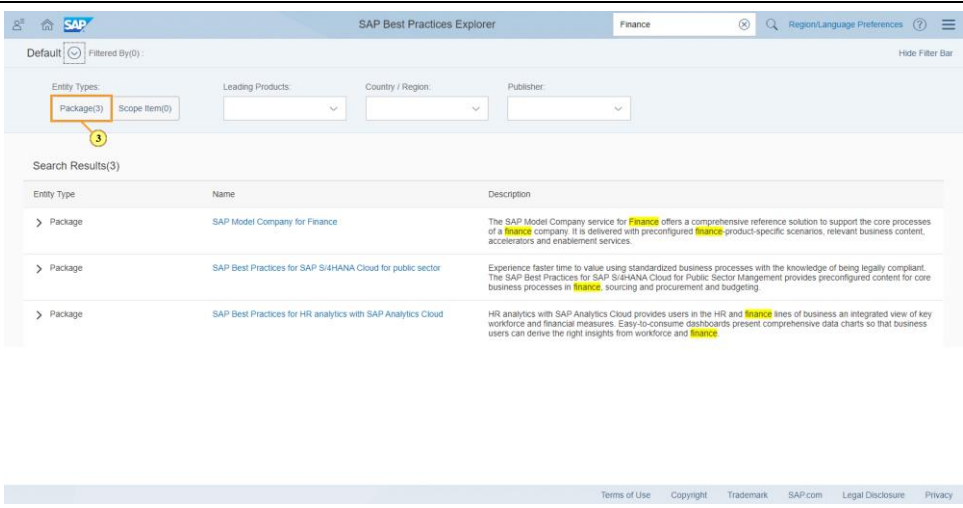
Introducing SAP Best Practices Explorer

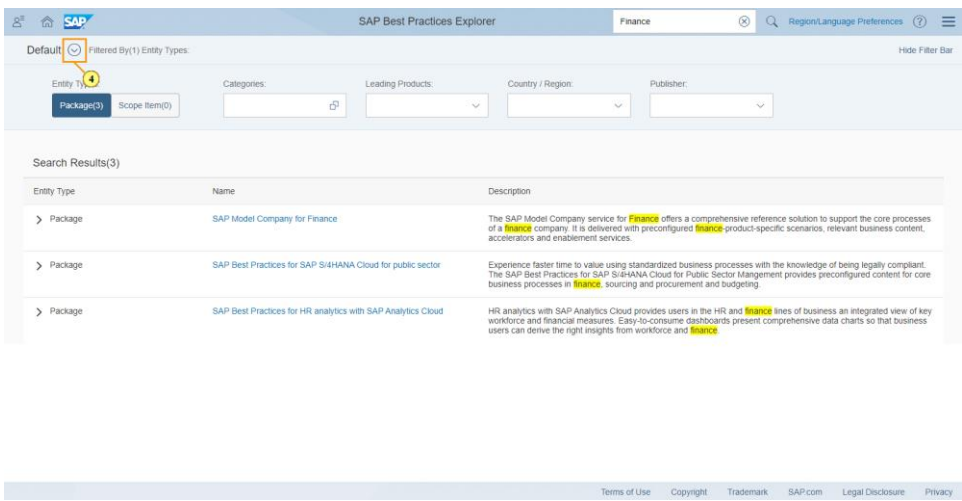
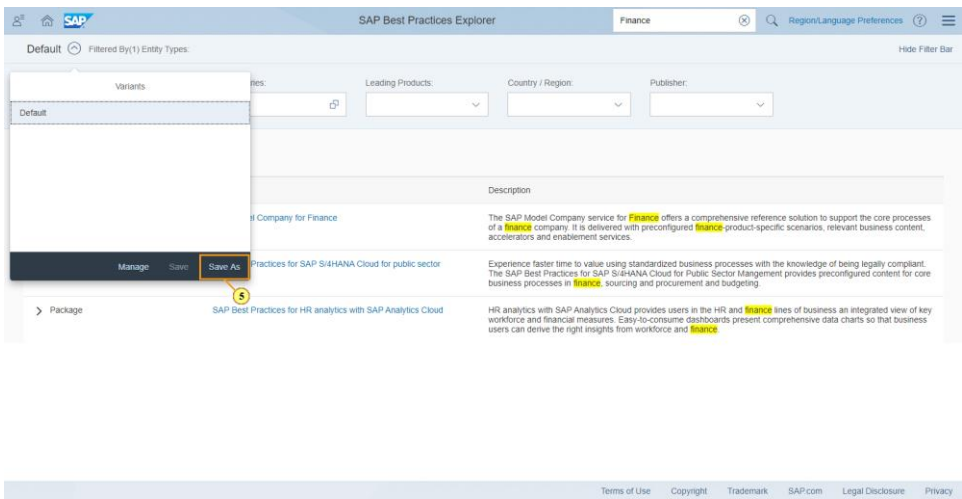
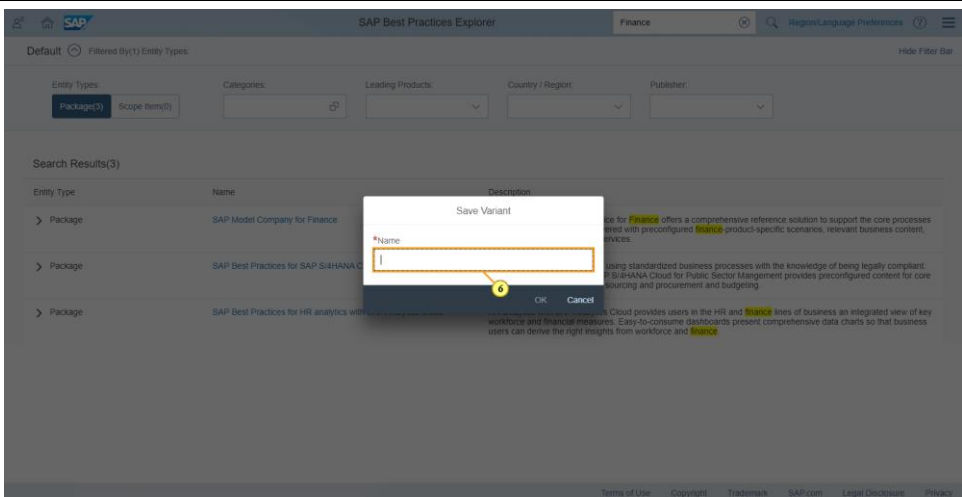
Explanation	Screenshot
 The SAP Best Practices Explorer tool allows you to easily find appropriate SAP Best Practices and SAP Rapid Deployment solutions. It shows you the whole portfolio of available SAP Rapid Deployment solutions and SAP Best Practices solution packages.	
 You can view the scope of the individual packaged solutions and you can also download the whole package or individual documents, for example, configuration documents. To learn more about SAP Best Practices Explorer, follow this interactive tutorial.	

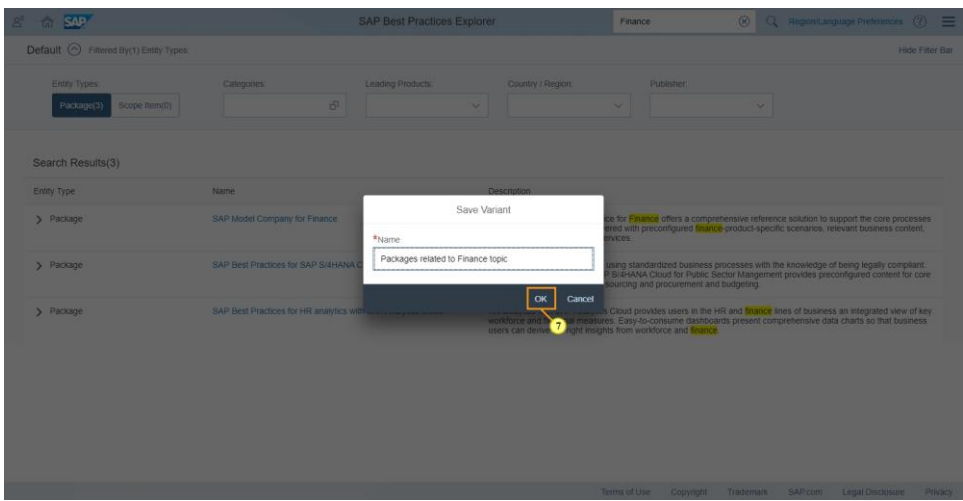
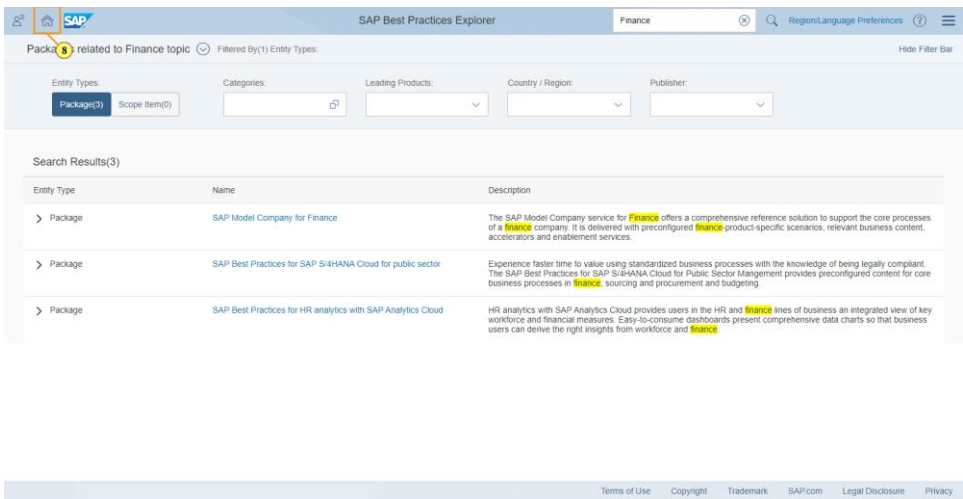
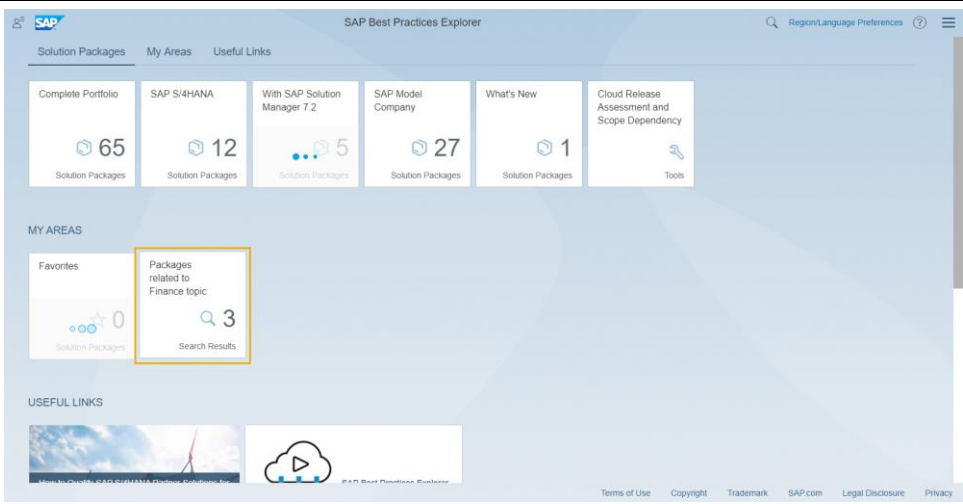
Explanation	Screenshot
 You can directly access the SAP Best Practices Explorer using the URL http://rapid.sap.com/bp. Alternatively, you can access it from www.sap.com or by performing an Internet search.	
 In the main launchpad area, the tiles are organized into following groups: • <i>Solution Packages</i> • <i>My Areas</i> • <i>Useful Links</i> Note that in this tutorial, you see <i>My Areas</i> because you are logged into the SAP Best Practices Explorer. “If you do not log in, <i>My Areas</i> is not visible”	

Explanation	Screenshot
 In the <i>Solution Packages</i> area, you can browse and explore the different solution packages.	
 In the <i>What's New</i> tile, you can find the packages from the last Release To Customer (RTC).	
 In <i>My Areas</i>, you can see your favorite solution packages and other tiles that you have saved as a part of your personalization. If you have an S-user attached with a solution manager system, you can see an additional tile for the solution manager basket.	

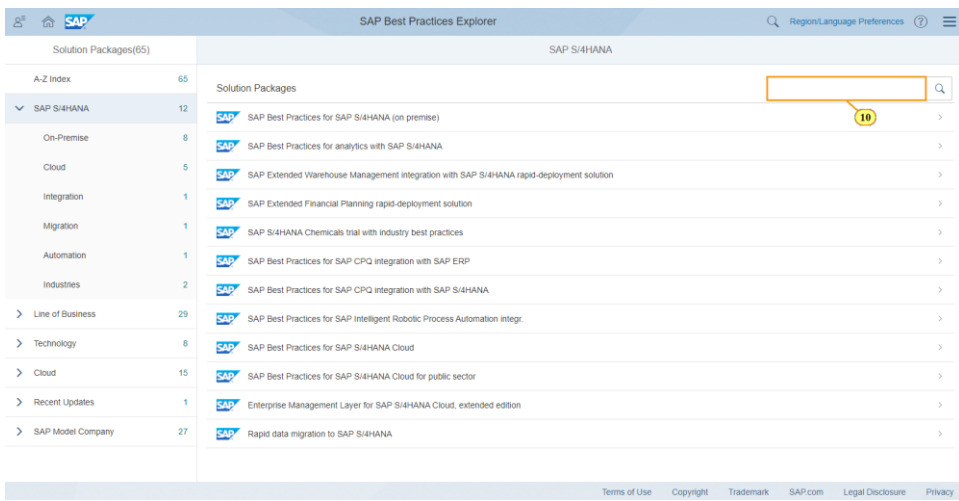
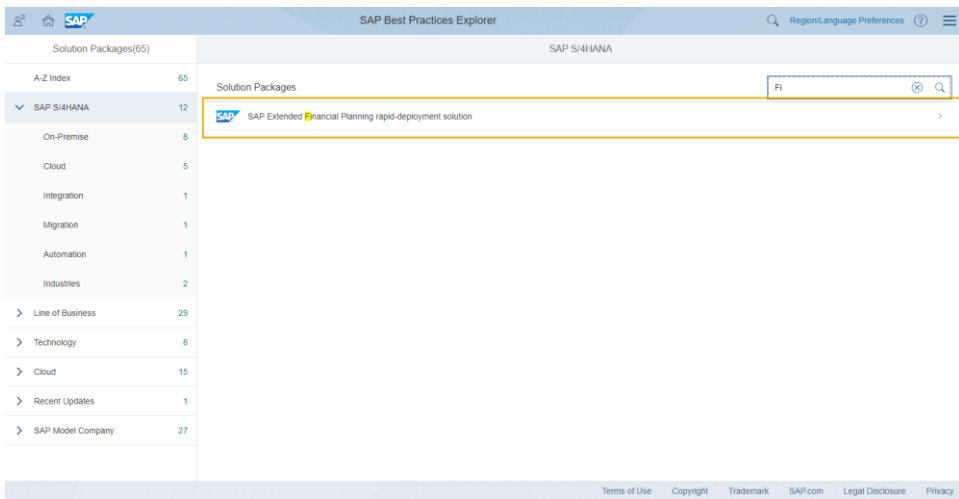
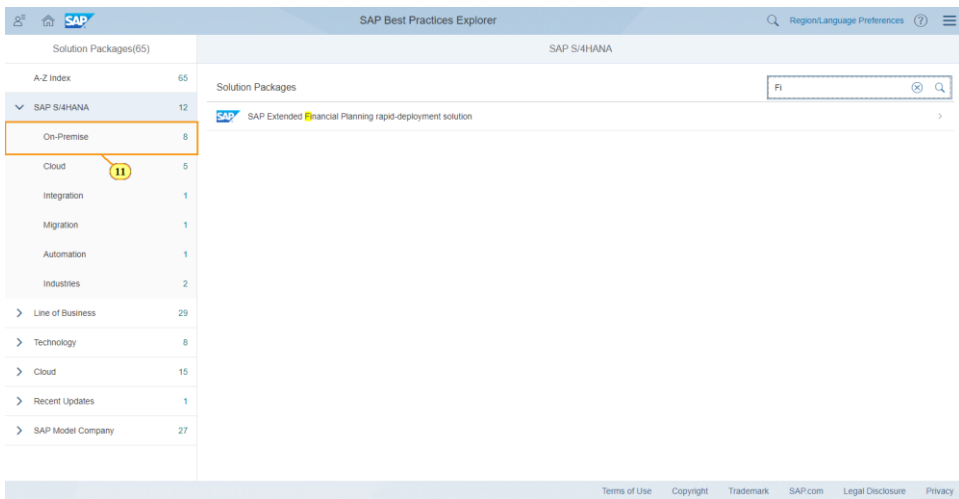
Explanation	Screenshot
 In the <i>Useful Links</i> area you can find links to various helpful websites.	
1. SAP Best Practices Explorer offers a search across all solution packages and scope items. You can search for the names, descriptions, and identifiers (IDs) of packages and scope items. To begin a search, choose <i>Search</i>.	
2. Enter Finance as a search term and press Enter.	

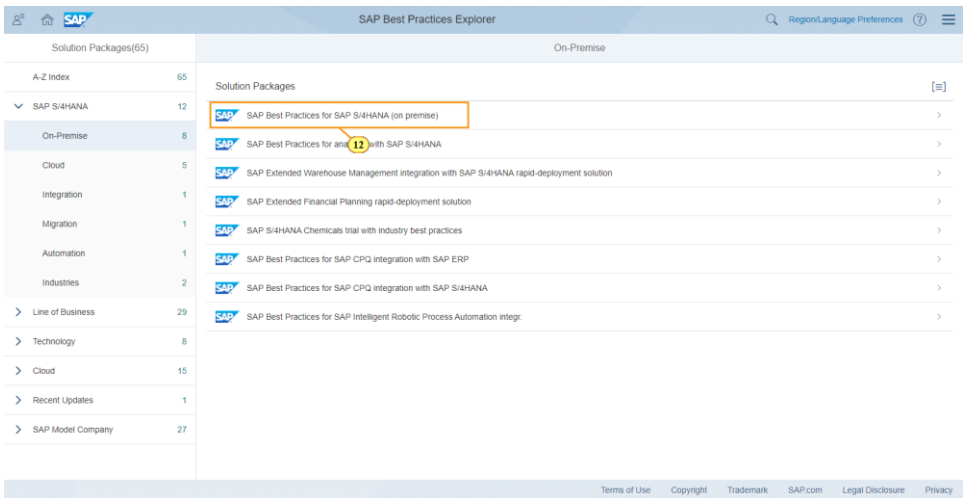
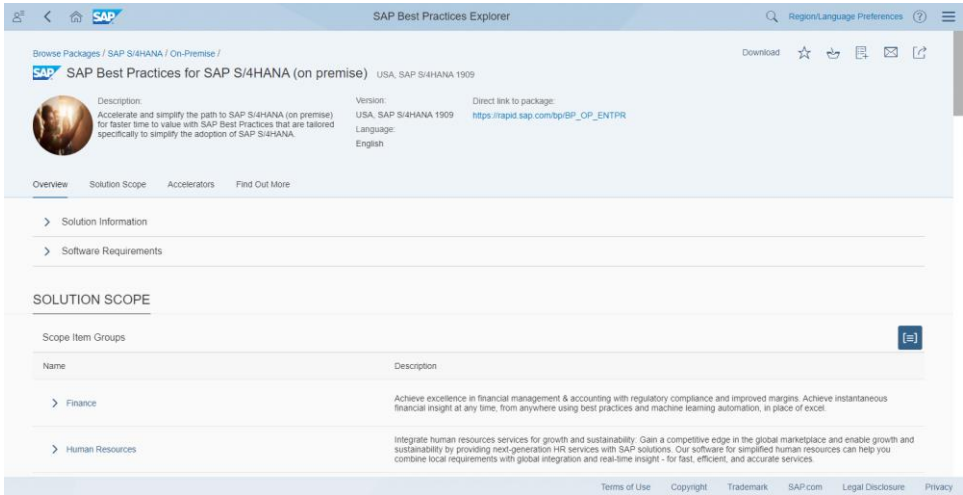
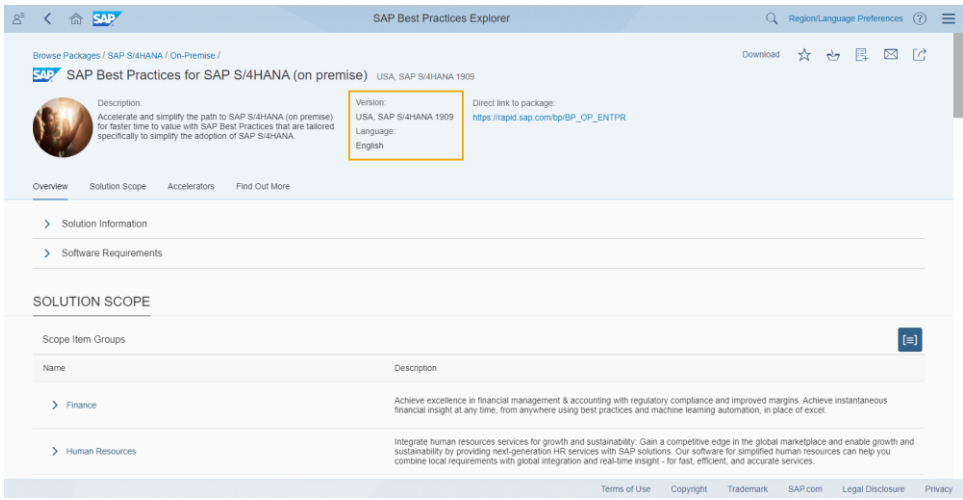
Explanation	Screenshot
 The <i>Search Results</i> are displayed. The search term is highlighted in the result list.	
 By default, the filter bar displays. To hide the filter bar, choose <i>Hide Filter Bar</i>. To unhide the filter bar, choose <i>Show Filter Bar</i>.	
3. Choose <i>Package(3)</i>.	

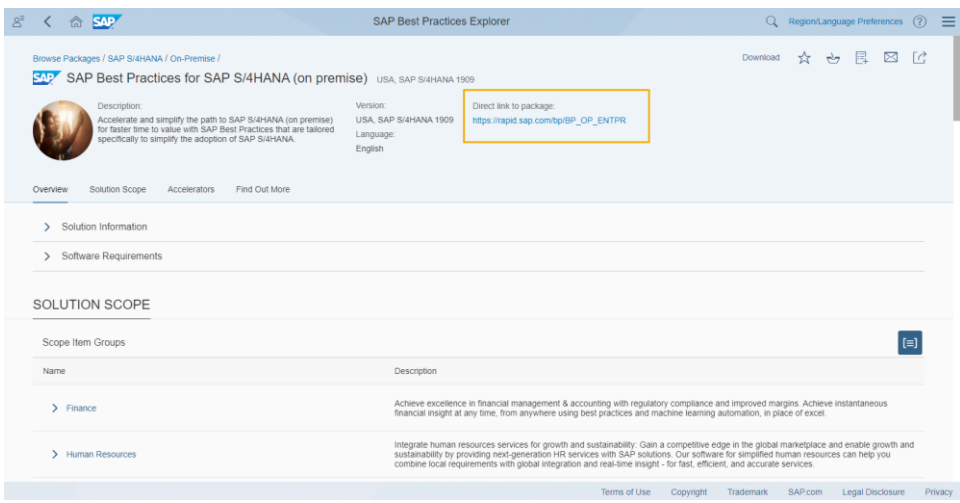
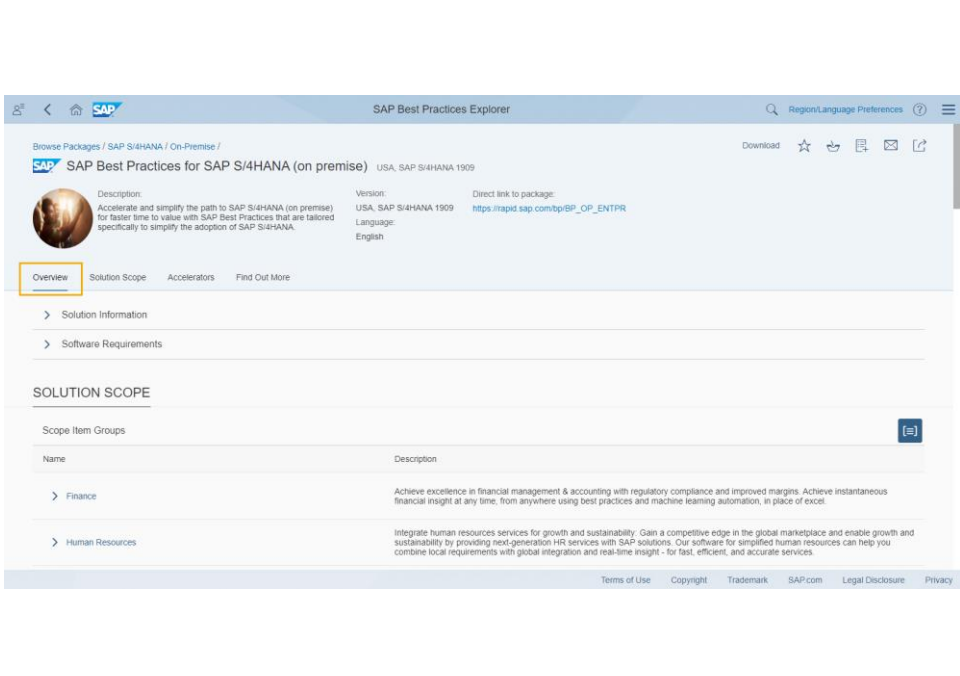
Explanation	Screenshot
4. To save the search results as a tile on the launchpad, choose <i>Select Variant</i> icon next to <i>Default</i>.	
5. Choose <i>Save As</i>.	
6. In the <i>Name</i> field, enter Packages related to Finance topic.	

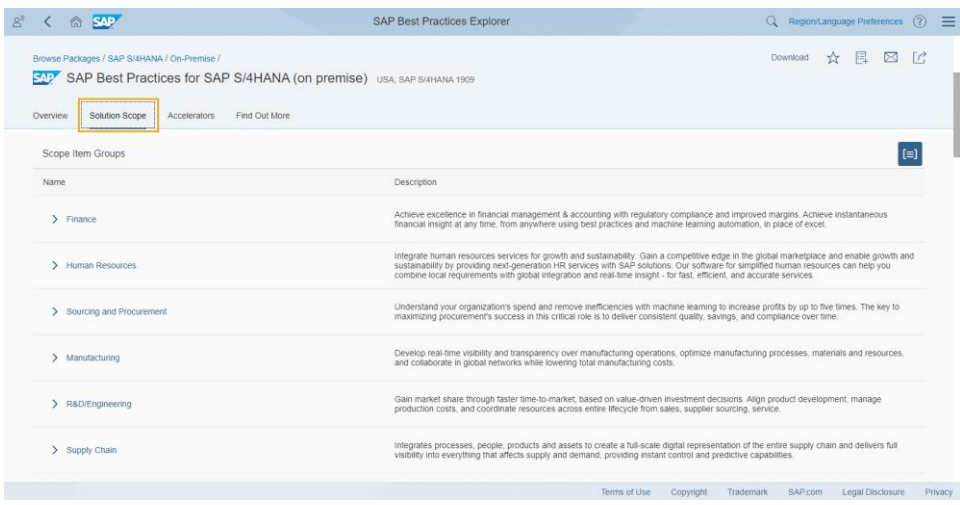
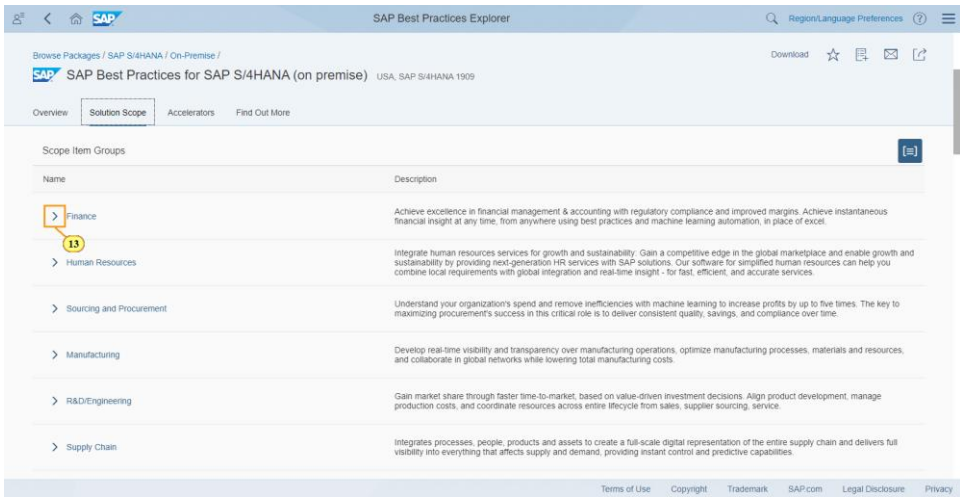
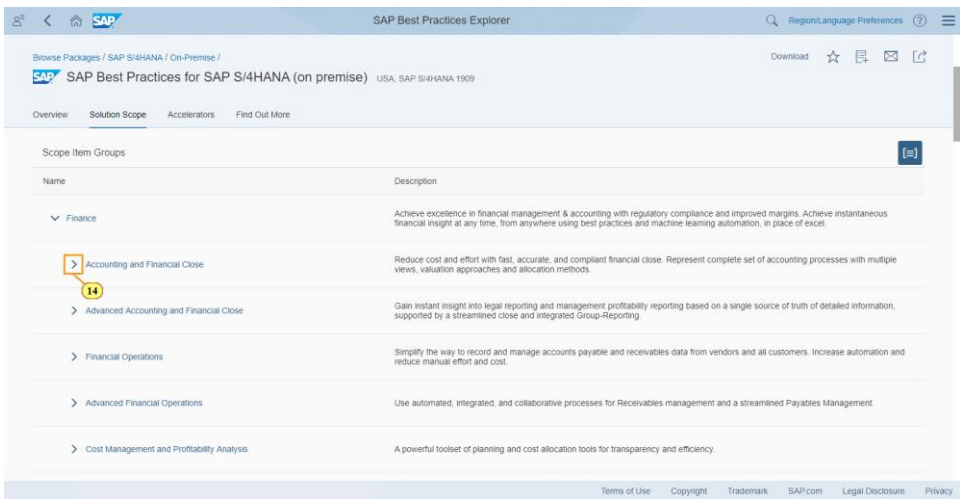
Explanation	Screenshot
7. Choose OK.	
8. Choose <i>Home</i>.	
 The results that you saved display as a new tile in <i>My Areas</i>.	

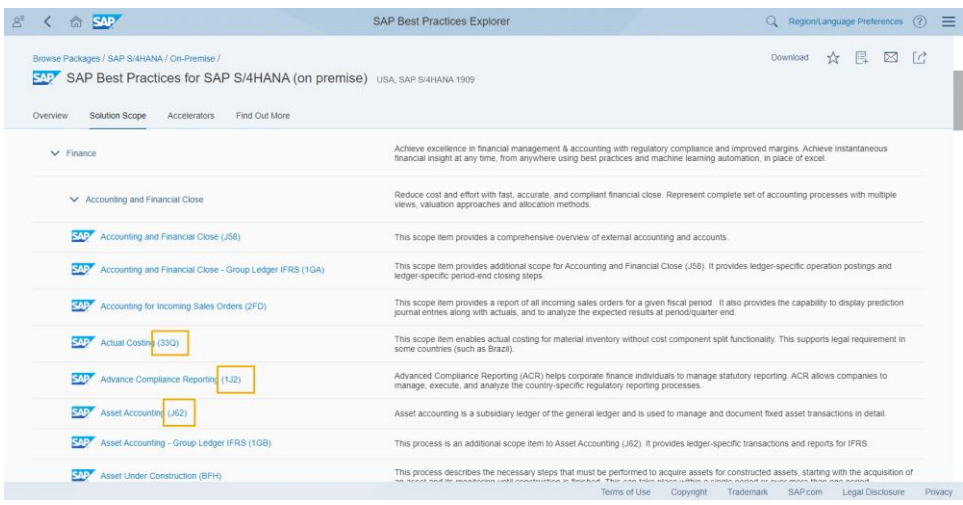
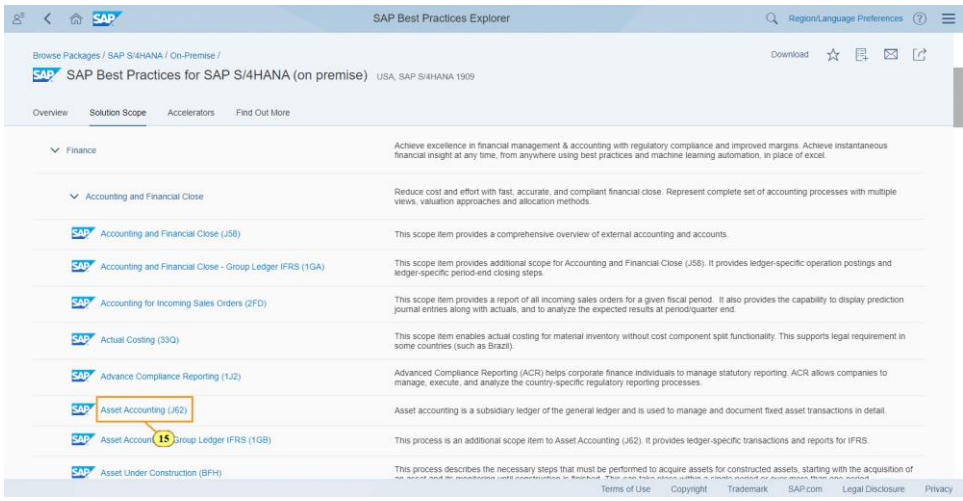
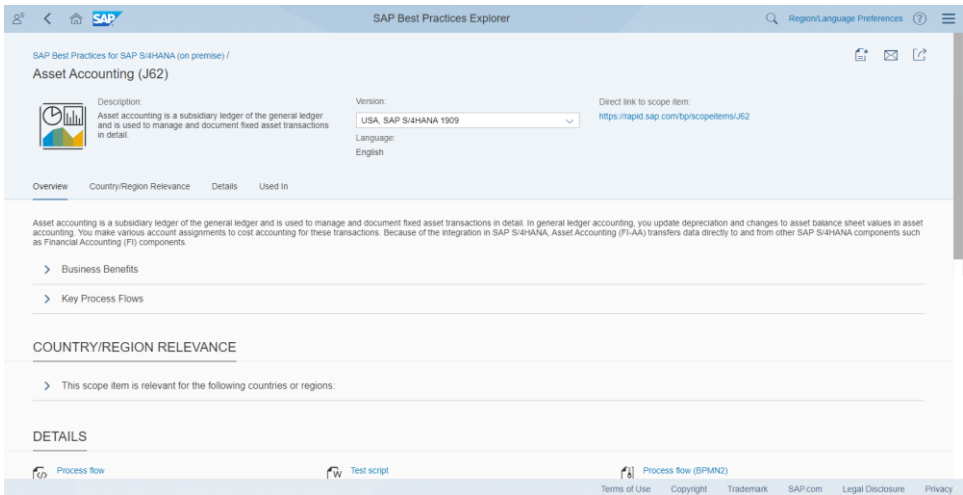
Explanation	Screenshot
9. To view all SAP S/4HANA packages, select the SAP S/4HANA tile.	
 All solution packages related to SAP S/4HANA display. The SAP S/4HANA packages are organized into the following groups: • <i>On-Premise</i> • <i>Cloud</i> • <i>Integration</i> • <i>Migration</i> • <i>Automation</i> • <i>Industries</i>	
 You can search for a specific package from the list of available packages using the search function.	

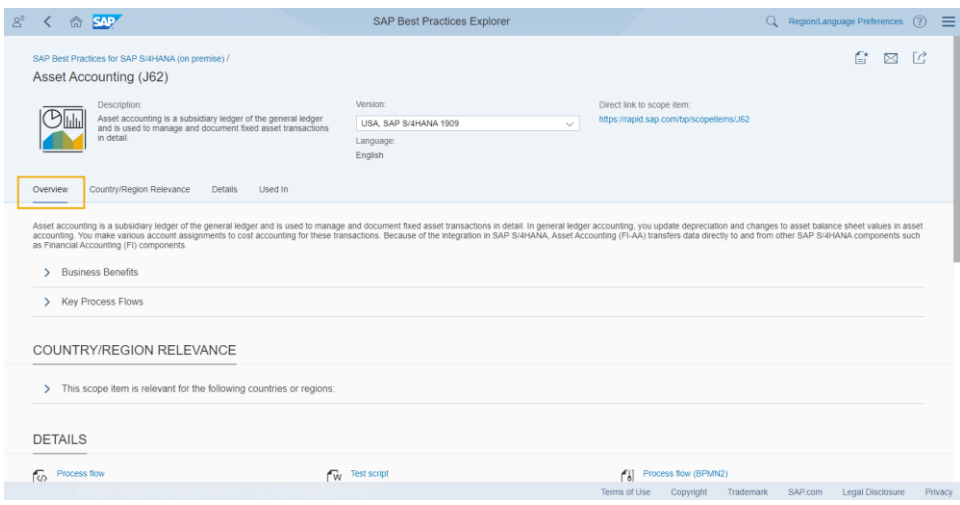
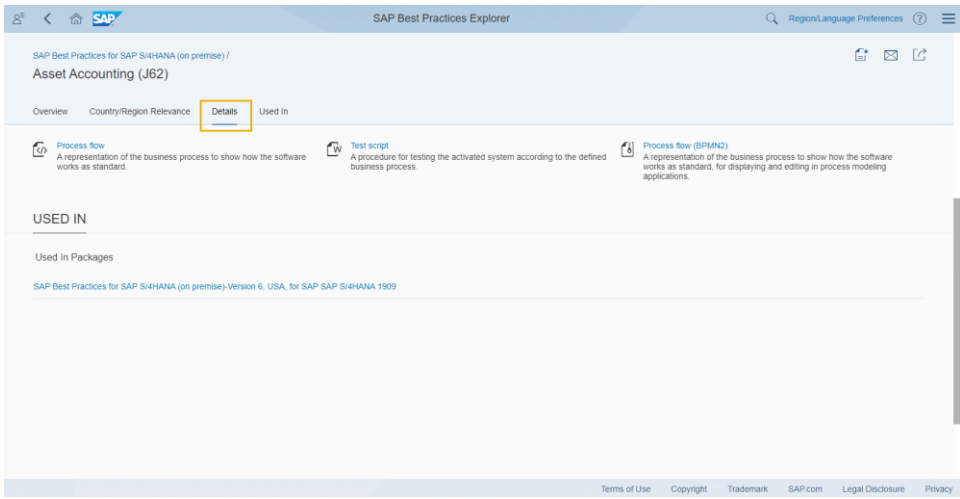
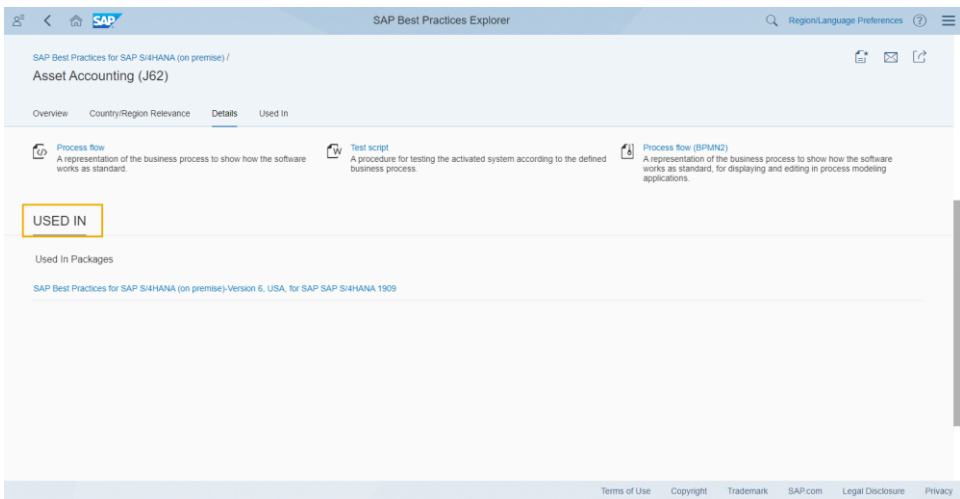
Explanation	Screenshot
10. To search for packages related to Fieldglass, enter Fi. As you begin to enter this word, a list of solution packages that contain the same letters appears.	
 The search term is highlighted in the list of solution packages.	
11. To view all the on-premise packages for SAP S/4HANA, choose <i>On-Premise</i>.	

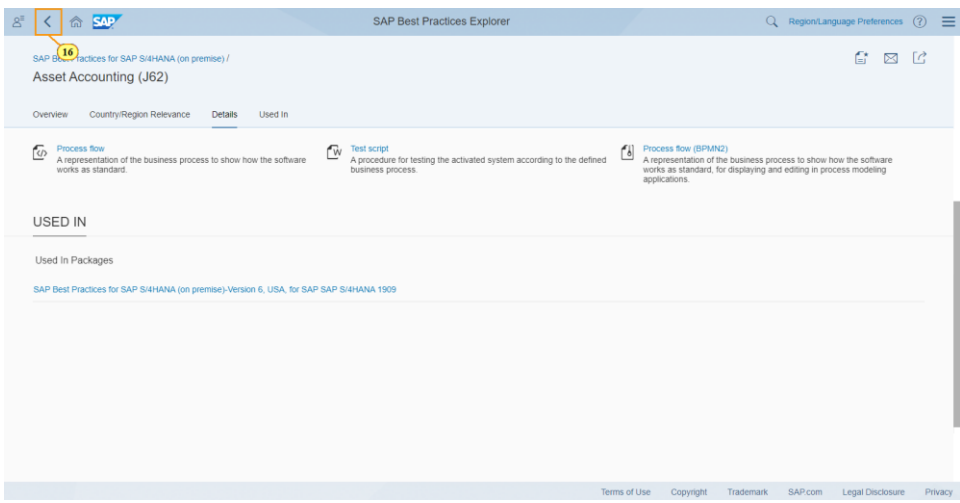
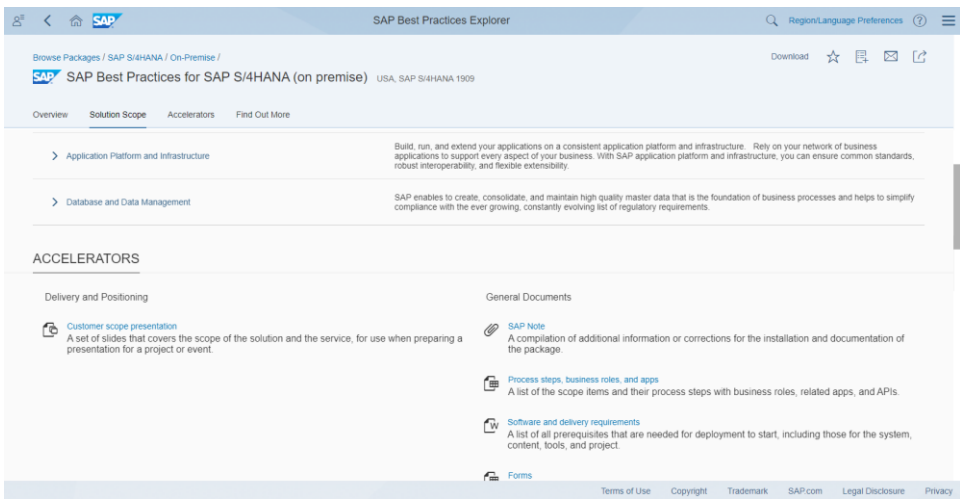
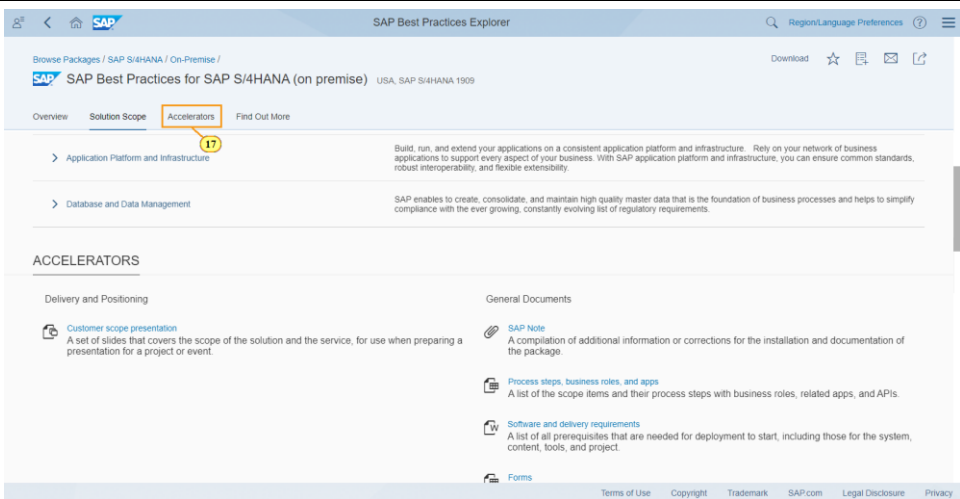
Explanation	Screenshot
12. To explore a package, choose the package name. For this tutorial, choose <i>SAP Best Practices for SAP S/4HANA (on premise)</i>.	
Here, you see the details about the solution package. You can see additional information on the <i>Overview</i>, <i>Solution Scope</i>, and <i>Accelerators</i> tabs.	
You can see the version of the package and the selected language.	

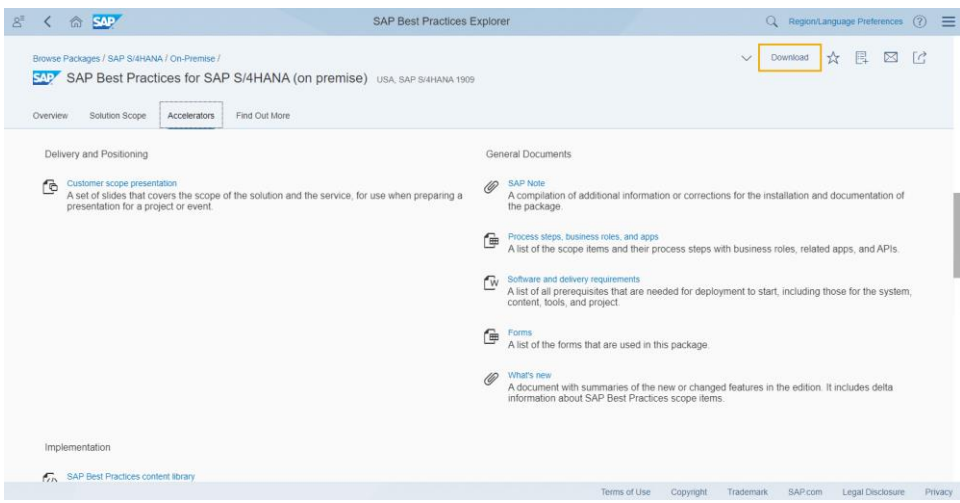
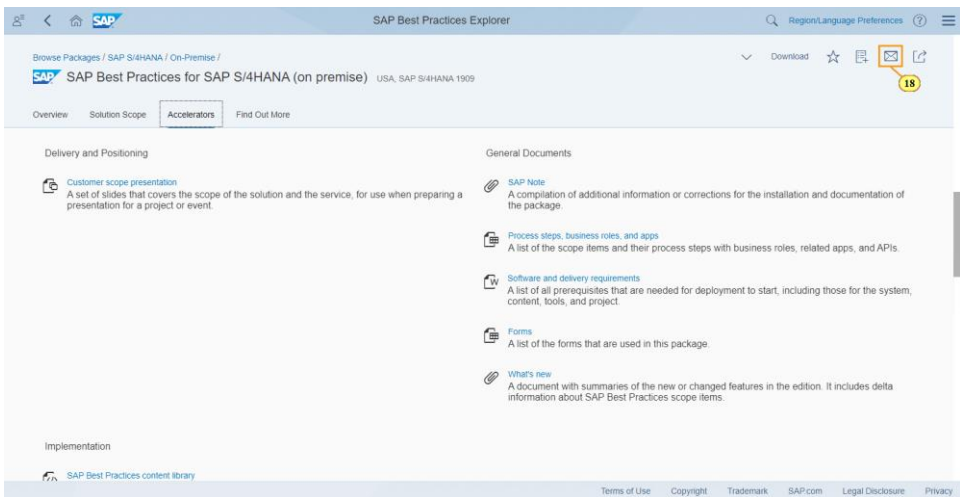
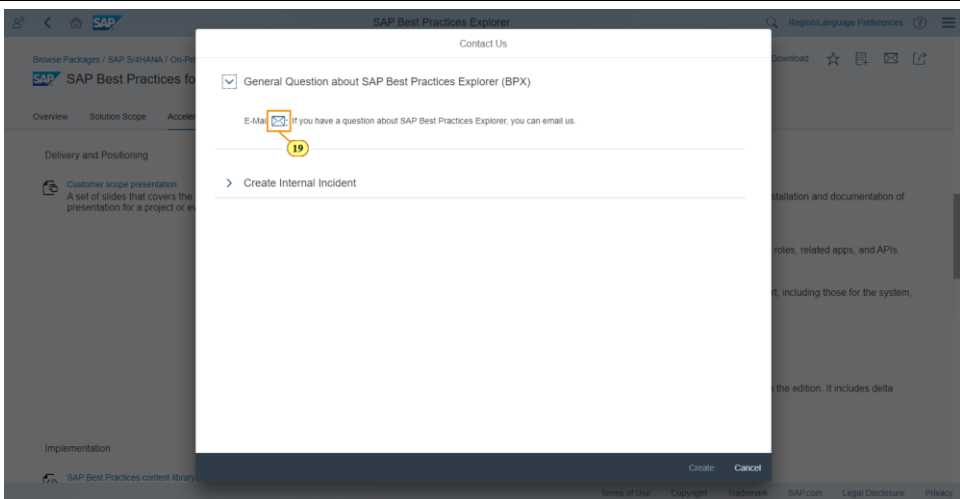
Explanation	Screenshot
 The <i>Direct Link to package URL</i> displays here. You can use this URL to access the solution package details directly.	 The screenshot shows the SAP Best Practices Explorer interface for the package 'SAP Best Practices for SAP S/4HANA (on premise)'. A yellow box highlights the 'Direct link to package' field, which contains the URL: https://rapid.sap.com/bp/OP_ENTPR. The interface also displays tabs for Overview, Solution Scope, Accelerators, and Find Out More, along with a table for Solution Scope items.
 On the <i>Overview</i> tab, you can find the general information for the solution package such as <i>Solution Information</i> and <i>Software Requirements</i>. The solution information contains all the relevant business information, including an explanatory diagram.	 The screenshot shows the same SAP Best Practices Explorer interface, but with the 'Overview' tab selected and highlighted by a yellow box. The 'Overview' tab provides general information about the solution package, including a description, version, language, and a direct link to the package. It also includes sections for 'Solution Information' and 'Software Requirements'.

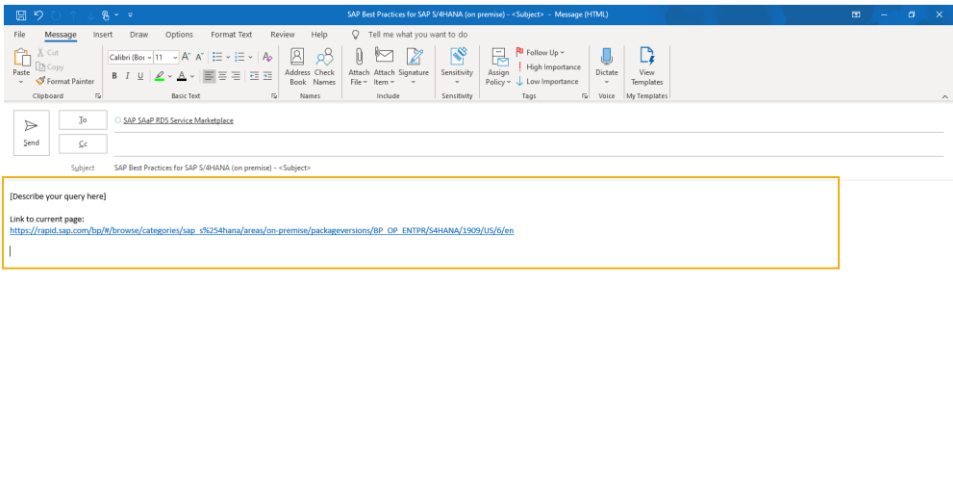
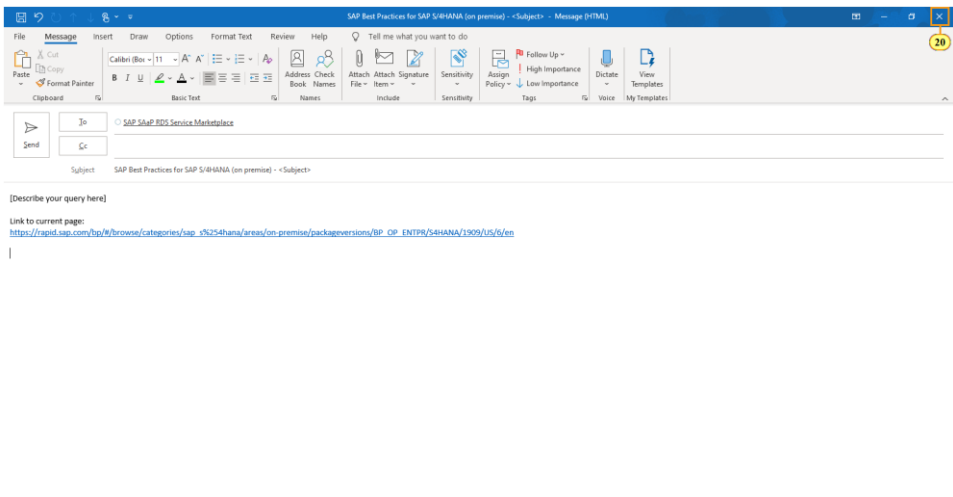
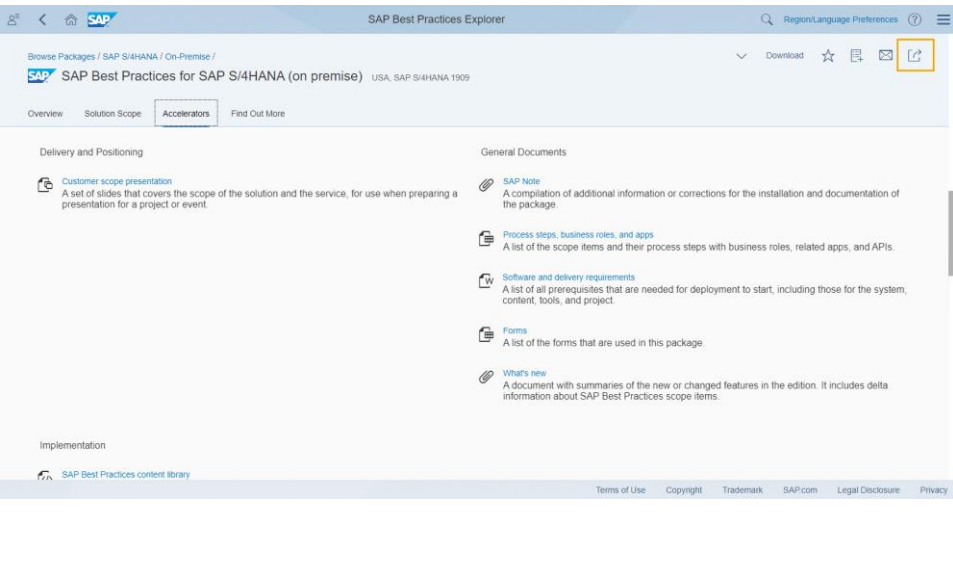
Explanation	Screenshot
 On the <i>Solution Scope</i> tab, you find the scope items or scope item groups. Each group contains one or more scope items.	
13. To display the scope item groups, choose the arrow.	
14. To display the scope items, choose the arrow.	

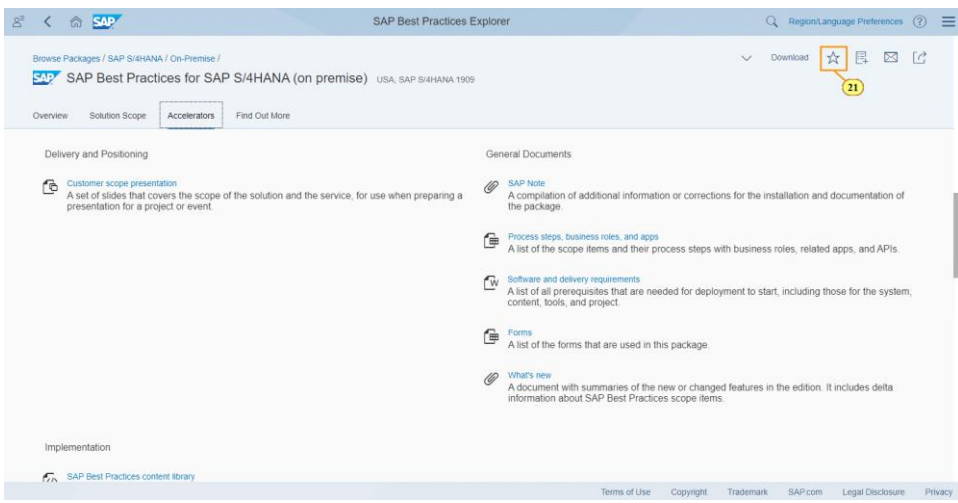
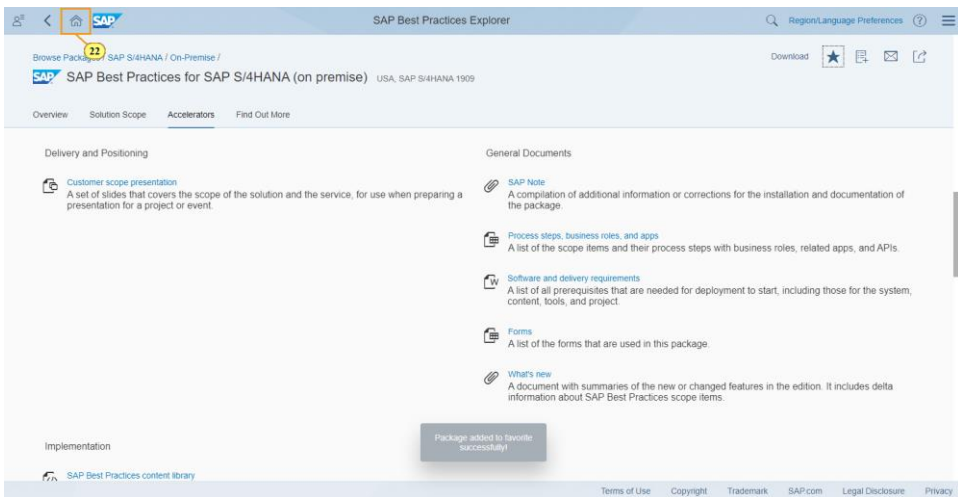
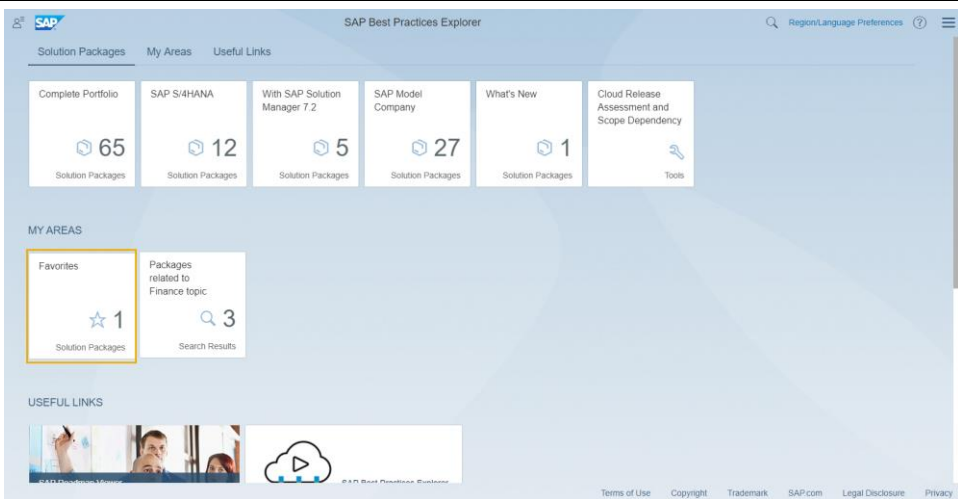
Explanation	Screenshot
 In the list, you can also find the ID of the scope item. While using the search function, you can use the scope item ID.	
15. To view the details of a scope item, choose the scope item name. For example, choose <i>Asset Accounting (J62)</i>.	
 The details of the selected scope item are displayed here.	

Explanation	Screenshot
 On the <i>Overview</i> tab, you find the overall information for the scope item, including <i>Business Benefits</i> and <i>Key Process Flows</i>.	
 On the <i>Details</i> tab, you can access related documents such as <i>Test Script</i> and <i>Process flow</i>.	
 In the <i>Used In</i> section, you can find all the solution packages that use the scope item.	

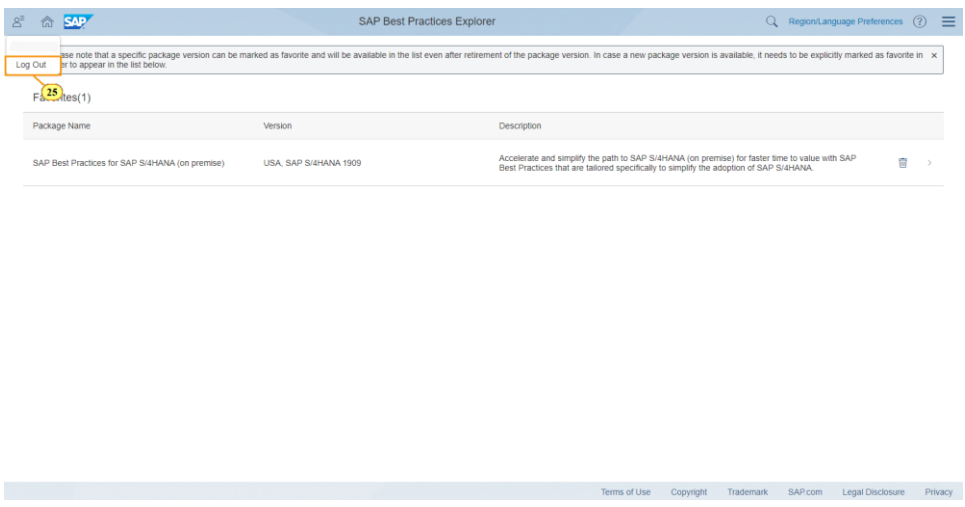
Explanation	Screenshot
16. To return to the main package content area, choose <i>Back</i>.	
 We are now back on the package level.	
17. To find generic assets and other documents related to the implementation of the package, choose <i>Accelerators</i>.	

Explanation	Screenshot
 To download the solution package, can choose <i>Download</i>. The solution package content is downloaded as a ZIP file.	 The screenshot shows the SAP Best Practices Explorer interface for 'SAP Best Practices for SAP S/4HANA (on premise)'. The 'Download' button is highlighted with a yellow box. The interface includes tabs for Overview, Solution Scope, Accelerators, and Find Out More. The main content area is divided into 'Delivery and Positioning' and 'General Documents' sections.
18. To contact SAP for more information about the solution, choose <i>Report an issue</i>.	 The screenshot shows the same SAP Best Practices Explorer interface. The 'Report an issue' icon (an envelope with a red exclamation mark) is highlighted with a yellow box and a callout number 18. The 'Download' button is also visible in the top right corner.
19. To e-mail SAP for more information about the solution, choose the <i>E-Mail</i> icon.	 The screenshot shows the 'Contact Us' dialog box in the SAP Best Practices Explorer. The 'E-Mail' option is selected and highlighted with a yellow box and a callout number 19. The dialog box includes a checkbox for 'General Question about SAP Best Practices Explorer (BPX)' and a 'Create Internal Incident' link.

Explanation	Screenshot
 A new e-mail opens addressed to the appropriate SAP email address. Here you can request additional information about the solution package.	
20. Choose <i>Close</i>.	
 To share the solution package information to social media such as Twitter, LinkedIn, and Facebook, choose <i>Share</i>. Note that you can share the scope item information in social media from the scope item information screen where the share feature is also available.	

Explanation	Screenshot
21. You can set the solution package as a favorite to easily return to the package later. To add the solution package as a favorite, choose <i>Add to Favorites</i>.	 The screenshot shows the SAP Best Practices Explorer interface for the 'SAP Best Practices for SAP S/4HANA (on premise)' package. The 'Accelerators' tab is selected. In the top right corner, the 'Add to Favorites' button (represented by a star icon) is highlighted with a yellow circle and the number 21.
22. To return to the launchpad, choose <i>Home</i>.	 The screenshot shows the same SAP Best Practices Explorer interface. The 'Home' button (represented by a house icon) in the top navigation bar is highlighted with a yellow circle and the number 22.
 The solution package is added to the <i>Favorites</i> tile.	 The screenshot shows the SAP Best Practices Explorer launchpad. In the 'MY AREAS' section, the 'Favorites' tile (which shows a star icon and the number 1) is highlighted with a yellow box. Other tiles in the 'MY AREAS' section include 'Packages related to Finance topic' (3 search results).

Explanation	Screenshot
23. To open the app, select the <i>Favorites</i> tile.	
i The <i>Favorites</i> list is displayed. Here you can view and access all your favorite solution packages.	
24. Choose <i>User</i> .	

Explanation	Screenshot
25. To finish your session, choose <i>Log Out</i> .	
 You have now seen how to work with and use SAP Best Practices Explorer. This concludes the interactive tutorial.	